



# PROMOTION CEREMONY GUIDELINES

## PERSONNEL ORDERS DIVISION INFORMATION

*Friday, October 3<sup>rd</sup>, 2025*

FROM: PERSONNEL ORDERS DIVISION

TO: COMMANDS CONCERNED

SUBJECT: PROMOTION CEREMONY GUIDELINES - OCTOBER 3, 2025

THE POLICE COMMISSIONER WILL HOST A PROMOTION CEREMONY ON FRIDAY, OCTOBER 3, 2025. ACCORDINGLY, PERSONNEL BEING PROMOTED ARE DIRECTED TO REPORT AT 0730 HOURS WITH THEIR I.D. CARD TO POLICE HEADQUARTERS, ONE POLICE PLAZA, AUDITORIUM. THE CEREMONY WILL COMMENCE AT 1100 HOURS.

TO ENSURE THE CEREMONY REFLECTS THE PROFESSIONALISM AND DIGNITY OF THE OCCASION, GUESTS ARE EXPECTED TO CONDUCT THEMSELVES WITH APPROPRIATE DECORUM. WHILE CELEBRATING YOUR CO-WORKERS' ACHIEVEMENTS IS ENCOURAGED, CERTAIN BEHAVIORS, SUCH AS THE USE OF AIR HORNS, POSTERS, OR OTHER NOISE-MAKING DEVICES, CAN DISRUPT THE PROCEEDINGS, DELAY THE PROCESS, AND DETRACT FROM THE ACCOMPLISHMENTS OF OTHERS.

FOR THIS REASON, NOISE-MAKING DEVICES AND LARGE POSTERS WILL NOT BE PERMITTED IN THE AUDITORIUM. WE ASK THAT APPLAUSE AND CHEERS REMAIN BRIEF AND RESPECTFUL SO THE CEREMONY CAN PROCEED SMOOTHLY AND MAINTAIN A PROFESSIONAL TONE.

GUESTS WILL BE PERMITTED ENTRY BEGINNING AT 1000 HOURS AND MUST BE SEATED BY 1045 HOURS TO ENSURE THE TIMELINESS OF THE CEREMONY. ADDITIONALLY, DUE TO SEATING CONSTRAINTS, PROMOTEEES ARE ASKED TO LIMIT THE NUMBER OF GUESTS IN ATTENDANCE. ONCE ALL AVAILABLE SEATS IN THE AUDITORIUM ARE OCCUPIED, MEMBERS OF THE SERVICE WILL BE ASKED TO VIEW THE PROMOTION IN THE MULTIPURPOSE ROOM ADJACENT TO THE AUDITORIUM LOCATED ON THE 1<sup>ST</sup> FLOOR. CARPOOLING IS ALSO ENCOURAGED DUE TO LIMITED AVAILABLE PARKING.

PARENT COMMANDS ARE DIRECTED TO ENSURE THEIR SUBORDINATE UNITS ARE MADE AWARE OF THIS MESSAGE AS SOON AS POSSIBLE. DESK OFFICERS OR OTHER DESIGNATED PERSONNEL MONITORING DEPARTMENT EMAIL ARE DIRECTED TO DISTRIBUTE THIS MESSAGE AND ENSURE THAT PROMOTEEES ARE APPROPRIATELY NOTIFIED.

THERE WILL BE NO EXCUSALS EXCEPT FOR MEMBERS THAT ARE ON SCHEDULED ANNUAL VACATION, ON SICK REPORT, OR ASSIGNED TO M.E.L.D.

COMMANDING OFFICERS ARE DIRECTED TO NOTIFY THE UNIFORM PROMOTIONS UNIT AT (646) 610-6888 FOR ANY PROMOTEEES WHO ARE EITHER ON SICK REPORT, RESTRICTED DUTY, LIMITED CAPACITY, AUTHORIZED LEAVE, OR NOT ON FULL DUTY STATUS. IF THE OFFICE IS CLOSED, THE NOTIFICATION WILL BE MADE AT 0800 HOURS THE FOLLOWING DAY. MEMBERS OF THE SERVICE WILL STILL BE PROMOTED IF THEY ARE UNABLE TO ATTEND THE CEREMONY.

PLEASE NOTE, MEMBERS PROMOTED AS OF 1600 HOURS, OCTOBER 3, 2025, ARE EXCUSED FROM ALL DUTY UNTIL 0700 HOURS, OCTOBER 4, 2025.

NOTE: PROPER UNIFORM AND APPEARANCE WILL INCLUDE:

1. REGULATION BLACK, HIGH-GLOSS SHOES/LACE-TYPE OXFORD MUST BE WORN
2. SUMMER BLOUSE, PROPERLY FITTED
3. REGULATION EIGHT (8) POINT CAP (IN GOOD CONDITION)
4. REGULATION LONG SLEEVE SHIRT, PROPERLY FITTED

5. COMMAND INSIGNIA OR DESIGNATED RANK (COLLAR BRASS) ON THE UNIFORM SHIRT AND SUMMER BLOUSE
6. REGULATION TIE
7. REGULATION DRESS TROUSERS PROPERLY FITTED (NO DUTY TROUSERS)
8. WHITE GLOVES
9. HAIR TO BE PROPERLY CUT, TRIMMED, WORN OFF THE COLLAR AND PLACED UNDER UNIFORM CAP WITHOUT VISIBLE BULK
10. NO EARRINGS
11. NO PERSONAL ADORNMENT OR UNAUTHORIZED MODIFICATION OF UNIFORM (I.E. FRATERNAL PINS, ETC.)
12. PERSONNEL ASSIGNED TO HIGHWAY AND MOUNTED UNITS ARE PERMITTED TO WEAR BOOTS AND BRITCHES
13. UNIFORMED MEMBERS OF THE SERVICE, AND CIVILIAN MEMBERS OF THE SERVICE ASSIGNED TO THE TRAFFIC ENFORCEMENT DISTRICT AND SCHOOL SAFETY DIVISION WHO ARE AUTHORIZED TO WEAR A UNIFORM ARE **PROHIBITED TO GROW FACIAL HAIR, EXCEPT** UNDER THE FOLLOWING CIRCUMSTANCES:

1. WHEN REQUIRED BECAUSE OF MEDICAL CONDITION, AND WITH THE WRITTEN APPROVAL OF THE CHIEF SURGEON.
2. WRITTEN APPROVAL OF THE DEPUTY COMMISSIONER, EQUITY AND INCLUSION WHEN REQUIRED BECAUSE OF RELIGIOUS ACCOMMODATION.

NOTE: CIVILIAN PERSONNEL MUST APPEAR IN APPROPRIATE BUSINESS ATTIRE:

1. JEANS ARE NOT TO BE WORN
2. I.D. CARD MUST BE WORN AND DISPLAYED ON THE OUTERMOST GARMENT

NOTE: UNIFORM FOR TRAFFIC ENFORCEMENT AGENTS WILL INCLUDE:

1. HAT - WHITE EIGHT (8) POINT (IN GOOD CONDITION)
2. SHIRT - POWDER BLUE
3. SHOES - BLACK LEATHER, PLAIN TOE, LACE-UP
4. WHITE GLOVES
5. TROUSERS - NAVY BLUE WITH 1/4" NAVY BLUE BRAID
6. TIE - NAVY BLUE (IN GOOD CONDITION)
7. JACKET - NAVY UNIFORM BLAZER (SUMMER BLOUSE) WITH TWO NYPD/TRAFFIC ROCKER PATCHES (SERVICE STRIPS ARE NOT AUTHORIZED)

IN ALL CASES, THE PROMOTEE'S APPEARANCE IS TO BE EXEMPLARY. MEMBERS OF THE SERVICE BEING PROMOTED WILL NOT CHANGE INSIGNIA OR UNIFORM OF RANK UNTIL COMPLETION OF PROMOTION CEREMONY.

**NOTE: STRICT ADHERENCE TO THE UNIFORM/APPEARANCE STANDARDS LISTED ON THE UNIFORM PROMOTION CHECKLIST IS REQUIRED. ANY MEMBER IMPROPERLY GROOMED OR ATTIRED ACCORDING TO DEPARTMENT REGULATION WILL NOT BE ALLOWED TO PARTICIPATE IN THE PROMOTION CEREMONY. UNIFORM INSPECTION OF MEMBERS CONDUCTED AT THE UNIT/COMMAND LEVEL WILL BE SUBJECT TO REVIEW.**

IT IS THE MEMBER'S RESPONSIBILITY TO MAINTAIN THEIR DRESS UNIFORM IN A PROPERLY FITTED, HIGH-CONDITION STATE AT ALL TIMES. ADDITIONALLY, SUPERVISORS ARE RESPONSIBLE TO ENSURE THAT A POTENTIAL PROMOTEE IS IN FULL COMPLIANCE WITH ALL APPEARANCE GUIDELINES. TO ENSURE OBSERVANCE OF UNIFORM REGULATIONS AT PROMOTION CEREMONIES, THE PROMOTEE'S CURRENT COMMANDING OFFICER/DESIGNATED SUPERVISOR WILL INSPECT PROMOTEE PRIOR TO THE PROMOTION CEREMONY. THE RESULTS OF THIS INSPECTION WILL BE RECORDED ON A "UNIFORM PROMOTION CHECKLIST". ALL UNIFORMED MEMBERS BEING PROMOTED MUST APPEAR AT PROMOTION CEREMONY WITH A COMPLETED UNIFORM PROMOTION CHECKLIST AS DESCRIBED IN THE FOLLOWING PROCEDURES:

ADMINISTRATIVE GUIDE PROCEDURES:	304-07 PERSONAL APPEARANCE.
	304-08 FACIAL HAIR POLICY.
	305-01 GENERAL UNIFORM REGULATIONS.
	305-02 UNIFORM CLASSIFICATIONS.
	305-03 UNIFORMS.
	319-03 CIVILIAN MEMBER-UNIFORMS/EQUIPMENT.

CIVILIAN EMPLOYEE REFERENCE MANUAL:	CHAPTER 3 GUIDELINES FOR DRESS CODE.
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AUTHORITY: CHIEF OF PERSONNEL  
OPER: LT GUERRERO



# PROMOTION CEREMONY

## PERSONNEL ORDERS DIVISION INFORMATION

*Friday, October 3<sup>rd</sup>, 2025*

FROM: PERSONNEL ORDERS DIVISION

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### U N I F O R M P R O M O T I O N S

TO DEPUTY CHIEF:

JOSEPH A DIBARTOLOMEO  
KENNETH F PEREZ  
LOURON E HALL

IAB  
SSB  
PBBX

TO INSPECTOR:

RALPH A CLEMENT  
JOSEPH A DELEO

103 PCT  
H BKLYN

TO DEPUTY INSPECTOR:

ALEXANDER R BRATHWAITE  
JOSEPH J ANTONIO  
SADIA A SMITH

010 PCT  
061 PCT  
TRAFF MGMT

TO PROBATIONARY CAPTAIN:

MARLENE HERNANDEZ  
MARCIN CZERWINSKI  
ROBIN TAVERAS  
JAMES M BOYLE  
JAY HERNANDEZ  
NICHOLAS A MCGARRY  
DEANE M POWELL  
ALBERTO GONZALEZ  
CHARISSE JENKINS  
CESAR L GOMEZ

DBMS ECT  
020 PCT  
030 PCT  
042 PCT  
042 PCT  
049 PCT  
100 PCT  
IAB  
MS TIMES SQ  
NARCBMN

TO LIEUTENANT COMMANDER DETECTIVE SQUAD:

LAMONT A GIBSON  
ANTWON R TRENT  
MARICRUZ CRESPO

DB TACTICAL TRN  
103 DET  
M CHILD

TO LIEUTENANT SPECIAL ASSIGNMENT:

JEFFREY P SMITH	MTS PCT
ELVIN A PICHARDO	BX CRT
MICHAEL J BOWMAN	PBBX SU

TO SERGEANT SUPERVISOR DETECTIVE SQUAD:

DIONICIO A BRITO	DBBX VIDEO
SARAH M SATALINO	IAB IU 53
CHARLES STEIGER	BOMB SQ
RUSLAN SEREDNIY	IAB
MICHAEL LUCARINI	047 DET
DONALD L DAAL	075 DET
JONATHAN BAEZ	120 DET
ERIC J HEALY	WARRSEC
CHRISTOPHER T NEIL	DB GVSD

TO SERGEANT SPECIAL ASSIGNMENT:

JAMES R LOSADA	COD QLD
SEBASTIAN S HAJDER	079 PCT
RAFAEL B PIMENTEL	PSA 7
ROMINA CEKANI	CCCS
XIOMARA G LINTON	YOUTH STRAT

TO PROBATIONARY SERGEANT:

ROSSIELY GUZMAN	TRANSIT SVS
ATTIQ IMTIAZ	TB ATU 3
KAREEM A ROBINSON	HWY 1
QAMAR ZAMAN	HWY CIS
BRENDAN M SWAYNE	010 PCT
MATTHEW J KELLEHER	MTS PCT
NICHOLAS D ESCALANTE	017 PCT
KAI OIKAWA	017 PCT
MICHAEL A PORCARO	023 PCT
DANIELLE M BERGERSEN	024 PCT
BRITTANY A SERRANO	032 PCT
NUNO M AMADOR	048 PCT
TERI L NORWOOD	050 PCT
RYAN J CAINE	061 PCT
JASON HUI	066 PCT
MICHAEL A BRAVO	067 PCT
NICHOLAS T DELLAVECCHIA	070 PCT
SHAWN P OCONNOR	072 PCT
PHOEBE YUEN	072 PCT
CHRISTOPHER E PEGUERO	073 PCT
ERIC BORBEE	075 PCT
ADRIAN A THEOBALD	075 PCT
STEPHANIE MENDOZABLOM	077 PCT
MATTHEW G ONDREJACK	077 PCT
BRITTANY M MCNICHOLAS	079 PCT
KATHERINE CALAMBAS	088 PCT
JAHIDHUR R OVI	094 PCT
STEVEN M LOPEZ	101 PCT
MYKOLA MAHARSKYY	103 PCT
HARMANJOT SINGH	104 PCT
BRENDAN J MCNAMARA	105 PCT
KATHRYN A BERK	107 PCT
SERGIO CARRILLO	109 PCT
OMAR H ELTABIB	110 PCT
SIBBIR AHMED	114 PCT
KARIMA RIVERA	123 PCT
RAFAEL G AQUINO	TD 3
CHELSEA C REN	TD 11

LATOYA DAVIS  
 GREGORY CHARLES  
 DEQUAN MOONEY  
 SIGFRIDO CHAVEZ  
 RAYHAN RAHMAN  
 NESTOR R AMARANTEPOLANCO  
 MANOLIN MOLINA  
 KOLIN A KAUFMANN  
 TIMOTHY J BATES  
 BRUCE B KNIGHT  
 WILLIAM F MULLOOLY  
 JINCHENG WONG  
 MARK J BERNARD  
 ALEXANDER LAGO  
 JASON B WARSOP  
 NIKKI C LACONTI  
 RYAN T DILLON  
 ERIC R ZIELINSKI  
 IBRAHIM M MORSI  
 STEPHANIE K WORLEY  
 ANTHONY S ILLIANO  
 MUSTAFA H YOUNG  
 BRIAN T HANLON  
 SHARONDA D WADE  
 TYLER G MORALES  
 FERNANDO R BISONO  
 DAWIL VALDEZ  
 MICHAEL F MAGUIRE  
 OCTAVIA SIGNOR  
 VANESSA M DAMBROSI  
 VINCENT M MONTELEONE  
 JOSEPH J BRUNO  
 MANUEL J FIGUEROA  
 ALEXANDER TAVERAS  
 PAUL A DAWKINS  
 XAVIER C WILLIAMS  
 REBECCA C COOGAN

TD 20  
 TD 33  
 TD 33  
 PSA 3  
 PSA 5  
 PSA 7  
 PSA 7  
 JTTF  
 INT CIS  
 INT UOU  
 CRC  
 LEG BUR  
 LIC DIV  
 POL ACAD  
 POL ACAD  
 CSO  
 ESS 06  
 MOUNTED  
 SRG 1  
 SRG 2  
 SRG 5  
 YOUTH STRAT  
 PBBX YANKEE  
 PBBX  
 PBMN SU PST  
 013 DET  
 024 DET  
 028 DET  
 042 DET  
 067 DET  
 106 DET  
 120 DET  
 COMP CRIMES  
 NARCBQS  
 NARCBBN  
 NARCBBN  
 BK CHILD

TO DETECTIVE FIRST GRADE:

ASHLEY Y BRETON  
 JAVIER O MUNOZ  
 YDREESAH M BEY  
 CHRIS Z RONG  
 GILBERTO CASTRO  
 KUSH GREENE  
 MICHAEL I KELLY  
 STEVEN M SAINTHILAIRE  
 LATISHA S TATE  
 JAYME PETRILLO  
 ROLANDO CARBONELL

DB HATE  
 INT EPU  
 PCO  
 INT EPU  
 IAB  
 063 DET  
 101 DET  
 CRD SPARTA  
 PCO  
 DRUG ENF TF  
 NBBX MAJOR

TO DETECTIVE SECOND GRADE:

NAMELY N HOLGUIN  
 STANLEY S MATEO  
 DANIEL R ROLL  
 AMY R SUAREZ  
 RACHEL W LUTZ  
 EZEQUIEL M GUTIERREZ  
 EDWIN EXILHOMME  
 JUNER K CEVALLOS  
 MAXIMILIAN A LANZA  
 GREGG M LICARI  
 LUKASZ D SIEK  
 MICHAEL A MCCARTHY  
 JUSTIN J KNIGHTNER  
 DANIEL S SILVERIO

1ST D C  
 IAB  
 TARU  
 MOUNTED  
 020 DET  
 033 DET  
 084 DET  
 DET BUR  
 MNROBSQ  
 DB BSHM  
 DB BSHM  
 TRIG LOCK  
 DRUG ENF TF  
 WARRSEC

## TO DETECTIVE INVESTIGATOR:

TIESHA L HOLLEY	SPECAT
ROMAN D ABINADER	INT EPU
TERRYANN K FERGUSONSMITH	IAB
TASHI A SMITH	IAB
ASHLEY M ACEVEDO	019 DET
ALYSSA M TRIGUENO	023 DET
ENMANUEL DIAZSANTANA	043 DET
CHRISTOPHER S ESTRELLA	110 DET
MICHAEL P GARVEY	110 DET
JOSEPH C BUOMPASTORE	AC ZONE I
JAMES FARES	AC ZONE I
FRANCESCO M VENTURA	AC ZONE I
EDIN BACOVIC	AC ZONE II
APRIL N MAXWELL	AC ZONE II
JOANA ABDELGHANI	WARRSEC
GREGORY T CONLON	WARRSEC
LIAM T KITE	WARRSEC
SYLWESTER KOPEC	WARRSEC
GRACE J SALVADOR	BK CHILD
SANDOR I BURGOS	NARCBX

## TO DETECTIVE SPECIALIST:

MICHAEL T MISILEWICH	COD QLD
DAVID F BUNYI	CD OFF
DIWAN GURUNG	030 PCT
MELVIN PAYAMPS	041 PCT
HARRY CRUZ	063 PCT
TIMOTHY P BRENNAN	073 PCT
HAMLET O DELEON	083 PCT
MONJUR HUSSAIN	TD 23
MATHEW J CHAVEZ	PSA 9
MICHAEL PORCHEDDU	AVIATION
DUPREE K JAMES	CAB
TYRON L SAXON	YOUTH STRAT
ERIC N MILLER	SI CAS
NORBERTO RIVERA	BN CAS
RUBEN D RESTREPO	PBBX

C I V I L I A N  
P R O M O T I O N S

## TO COMPUTER OPERATIONS MANAGER LEVEL M-III:

RICHARD J SIMONELLI                      365384                      SUPPORT SERV BUREAU  
(DESIGNATED EXECUTIVE DIRECTOR, LIFE-SAFETY SYSTEMS DIVISION)

## TO NON-COMPETITIVE AGENCY ATTORNEY LEVEL III:

ASYA ABBAS	LEGAL BUREAU
JULIANNA T MILANESE	POLICE ACTION LIT SEC
GULNORA TALI	POLICE ACTION LIT SEC

III: LEYLA C ANSARI-CRUZ

COMM SEC

CLAYTON A BOWMAN	LEGAL BUREAU
NICOLE M MOCCIO	LEGAL BUREAU

CRYSTAL COPELAND	COMM SEC
CRYSTAL D JOHNSON	COMM SEC
ANDREA T RASCOE-STEED	COMM SEC

I: TIFFANY T BLACK-DONALD PBBS SS

DESIGNATED	SUPERVISOR	AUTO	BODY

WORKER: FLOYD D STEWART

HORTENCIA G GARCIA	TSO INT RESP/SPEC EVENTS
JONATHAN N HERNANDEZ	TSO INT RESP/SPEC EVENTS
SIMEON D MALOOK	TSO INT RESP/SPEC EVENTS
SUBRATA PADDER	TSO INT RESP/SPEC EVENTS
RICKSHA SIRJU	TSO INT RESP/SPEC EVENTS
SANCTUS F COLIN	MIDTOWN TRAFF T/F
ANTHONY R CRUZ	MS TRAFF ENF 2
JELANI K ROLLOCKS	MS TRAFF ENF 2
LUIS E BARBERII	MS TRAFF ENF 6
MOULAYE BADIANE	BX TRAFF ENF UNIT
ALAN E ONWUNTA	BX TRAFF ENF UNIT
MUSILIUDEEN A BALOGUN	BN TRAFF ENF UNIT
ROGER M BRAMWELL	QS TRAFF ENF UNIT
SHAHZAB KHAN	QS TRAFF ENF UNIT
ERIC P AUGUSTE	BX TOW POUND
TINA CREWS	BK TOW POUND

PARENT COMMANDS CONCERNED MUST ACKNOWLEDGE RECEIPT OF THIS  
MESSAGE VIA PER1 OR CALL 646-610-8310

PARENT COMMANDS SHALL MAKE CERTAIN THAT ALL SUBORDINATE  
UNITS AFFECTED BY THIS MESSAGE ARE NOTIFIED AS SOON AS POSSIBLE.

AUTHORITY: CHIEF OF PERSONNEL  
OPER: LT GUERRERO